



UP Real Estate Regulatory Authority

Naveen Bhawan, Rajya Niyojan Sansthan, Kala Kankar House,
Old Hyderabad, Lucknow - 226007

No. - 725 /UPRERA/Admin/2023-24
Date: 18 /01/2024


Office Order

It has been observed that junior employees are being nominated by the promoters as authorized representatives for correspondence with UP RERA. However, the Authority expresses concern about this practice, stating that it is inconsistent with their expectations.

The Authority emphasizes the importance of appointing senior officers, such as Directors, Managing Directors (MD), Chief Managing Directors (CMD), etc., to handle communication related to various project related and other administrative matters. These matters include registration, extension, editing of registration details, Quarterly Project Reports (QPR), late fees and penalties.

Additionally, the Authority emphasizes that senior officers from the promoters' companies should be appointed for signing the documents such as replies of complaints etc before the Hon'ble Benches of the Authority. This implies that the involvement of higher-ranking officials is deemed necessary for crucial decisions and agreements related to real estate projects. This officer will also sign the settlement agreement with the complainant on behalf of the company.

To address these concerns, the promoters are directed to promptly update the details of the abovementioned both authorized representatives on the UP RERA portal, ensuring compliance with regulations and facilitating seamless communication.


(Pramod K. Upadhyay)
Secretary, UP RERA